EXPANSIS DATA SYSTEM
Descriptions of Reports

ExpanSIS is a secure, web-based student information system for multi-institution course and program management. ExpanSIS allows partner insititutions to exchange student, enrollment, instructor, course, program, and revenue information. ExpanSIS can generate reports to provide targeted information. The reports are available in a variety of formats, including Adobe Acrobat PDF for printing, HTML for display on your screen, and CSV or raw data format for export to Excel. The reports are briefly described below.

Course Enrollment – By Teaching Institution
This report provides student name, address, home university, student ID (not SSN), ethnicity, date of birth, date enrolled, citizenship, and gender to enable teaching universities to set up course access for students enrolled to take their courses. Dropped students are indicated with a drop date and refund percentage.

Course Enrollment – By Home Institution
This report is a course list by home institution of students enrolled, dropped, removed, or cancelled from courses offered for the term. This report does not contain demographic information because it can be obtained by the home university campus coordinator.

Course Roster – By Course
This roster provides the list of currently enrolled students from all schools for the semester selected, their student ID (not SSN), home university, address, e-mail address, daytime and evening phone numbers, and number of credit hours in which they are enrolled for the selected course. Total enrolled and enrollment limit for the course are also displayed.

Course Roster - By Teaching Institution
This report provides the rosters for all courses taught at the teaching institution.

Course Roster - By Home Institution
This report provides course rosters listing only the students enrolled through the home institution to take courses offered by the alliance.

Course Summary – By Term
This report lists all courses taught within a program area for the term selected. Report contains home course number and title, teaching institution course number and title, name of instructor, and enrollment for each individual course. Enrollment is broken down into active, removed, dropped and cancelled students. Report is totaled for these categories by program. If report is run for the alliance, semester totals are for all programs.

Enrollment Counts – Summary
This report provides historical enrollment data by program. Figures are broken down by semester within each year.

Grade List – By Home Institution
Report lists students by course, their home institution, the grade received, number of credits, status (enrolled, dropped, removed, cancelled), and the drop date, if they dropped the course. This report allows institutions to pull grades for all students enrolled through their institution.

Grade List – By Teaching Institution
This report provides the same fields as the by-home-institution grade list, but lists all students (from all alliance institutions) enrolled to take a course from the teaching institution.

Financial Detail – Home Institution
A listing of all students enrolled through the home institution, in all courses in the alliance. This report lists courses by teaching institution, students enrolled through the home institution, the number of credit hours, the status (blank = enrolled), drop date if applicable, the gross price paid, refund percentage and adjustment, and net price. Each course is totaled. The report also sub-totals by teaching institution. Useful at the alliance level for invoicing.

Financial Summary – Home Institution
Summary of the same information provided in the financial detail by home institution. This report lists totals by course, is sub-totaled by teaching institution, and includes the number of active enrollments and credit hours. The report also calculates the alliance share, home institution share and teaching institution share by institution and also as a report total. This report is used to verify invoices received from teaching institutions and the alliance.

Financial Detail – Teaching Institution
A listing of students, by course and by home institution, enrolled in course(s) taught at the selected teaching institution for the term and program selected. This report lists, by course, the student(s), the number of credit hours, status (enrolled, dropped, removed, cancelled), drop date if applicable, gross price, adjustments, and net amount paid for the course. The report is totaled by home institution. This report is used to bill other institutions for students enrolled through the teaching institution.

Financial Summary – Teaching Institution
Summary of above detail report for selected institution and program. This report lists the total revenue generated by course and also calculates the teaching institution share of the revenue from each university that had students enrolled.

Student Counts – Summary By State of Residence
This report contains a distinct count of actively enrolled students by state of residence. Data is presented by term, and can be selected by institution and/or program.

Student Credit Hours Earned
This report lists students by the selected university and program, their first term and completion date (if applicable), degree option sought, and the number of credit hours, including completed and current enrollment. Useful to track student progress toward completion of program.

Attempted / Completed Certified Financial Planner Examination (CFP)
This report provides the name, contact information, and CFP exam details for students who have attempted the CFP Certification Examination. Contains the date the exam was attempted/passed, their first term in the program, program completion date, and degree option.

Student Post Program Employment
Includes student name, first terms in the program and date of completion, degree option, employer contact name and position, promotions, and the date information was collected.

Demographic Summary
Provides a count of actively enrolled students by ethnicity, gender, age, and citizenship.

Student Survey Status
Lists student name, contact information, first term, date of completion, acknowledgment form receipt date, and if intake, mid-program, exit, and alumni surveys have been sent to the student.